

MAIL ORDER (paid by cheque) or FAX ORDER (paid by credit card)

FORM 6A Optional	HKTDC Hong Kong Houseware Fair 2012 香港貿發局香港家庭用品展2012 20-23 / 4 / 2012	Return to : Exhibition Services Department HK Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong Attn : Ms. Kendy Law Tel.: (852) 2240-5477 / 2240-5499 Fax : (852) 3521-0450 / 2169-9487 Email : hkhf.es@hktdc.org
Deadline 9 Mar 2012	Order Form For Special Furniture (Not Applicable for custom-built Participation Exhibitors)	

No.	Description of Facilities (HKD column for Hong Kong exhibitor only, USD column for all overseas exhibitor)		Unit Rate (4 DAYS HIRE)		Qty	Total Amount	
			HKD	USD		HKD	USD
Additional Facilities - Special Furniture							
1	SCW30	Chantal Chair (50 x 57 x 85cmH)	376	50			
2	SCN3	Black Dr Glob Chair (48 x 45 x 72cmH)	210	28			
3	SCW51	Donovan Chair (47 x 53 x 93cmH)	300	40			
4	SUW45	White Bombo Stool (44 x 39 x 66-86cmH)	300	40			
5	SUN45	Black Bombo Stool (44 x 39 x 66-86cmH)	300	40			
6	TUG45	Grey Bombo Stool (44 x 39 x 66-86cmH)	300	40			
7	SU05	Noble Stool (40 x 42 x 67-89cmH)	420	56			
8	SUW5	Princess Stool (40 x 42 x 67-89cmH)	420	56			
9	SHW20	White Canape Sofa (158 x 68 x 67cmH)	1200	160			
10	SHN20	Black Canape Sofa (158 x 68 x 67cmH)	1200	160			
11	SHN2	Le Corbusier Sofa (131 x 70 x 66cmH)	1900	253			
12	SHW5	White Box Sofa (72 x 64 x 66cmH)	676	90			
13	SHN12	Black Anape Sofa (72 x 64 x 66cmH)	676	90			
14	SHW19	Sado Bench (122 x 41 x 43cmH)	496	66			
15	STW18	White Lack Coffee Table (55 x 55 x 45cmH)	150	20			
16	STW21	White Chaillot Coffee Table (Ø60 x 41cmH)	390	52			
17	STO20	Wooden Chaillot Coffee Table (Ø60 x 41cmH)	390	52			
18	STN18	Black Chaillot Coffee Table (Ø60 x 41cmH)	390	52			
19	STW34	White Tinnily Bar Table (Ø60 x 110cmH)	480	64			
20	STS34	Silver Tinnily Bar Table (Ø60 x 110cmH)	480	64			
21	STO34	Wooden Tinnily Bar Table (Ø60 x 110cmH)	480	64			
22	STN34	Black Tinnily Bar Table (Ø60 x 110cmH)	480	64			
23	SEW10	Toto Bar Set (stool Ø40 x 80cmH, table Ø60 x 110cmH)	870	116			
24	SPN10	Black Document Display Stand (27 x 30 x 144cmH)	406	54			
25	SPN5	Document Display (28 x 25 x 121cmH)	330	44			
26	SAC3	Coat Rack (151cmH)	300	40			
27	SAN24	Black Coat Hanger (162cmH)	226	30			
			20% surcharge for late order received after 9 Mar 2012				
			30% surcharge for late order received after 6 Apr 2012				
Please read the Conditions of Order clearly before you sign this Form • NO Exchange and NO Refund for Standard facilities All the above items only available while stock lasts					TOTAL	AMOUNT	

Application will only be proceeded with installation layout plan and full payment

Authorization from Exhibitor

Company Name: _____ Booth No.: _____
 Tel: _____ Fax: _____ Email: _____ Date: _____
 Contact Person: _____ Position: _____ Signature: _____

Payment Method (Please see condition 5. No separate invoice will be issued)

By Cheque (Payable to Hong Kong Trade Development Council)
 Cheque No.: _____ Amount: HKD / USD _____ Date: _____
 By Credit Card (Hong Kong Dollar only) VISA MASTER CARD
 Name of Card Holder: _____ Card No: _____
 Expiry Date: _____ Amount: HKD _____ Signature: _____

Conditions of Order for FORM 6A, 6B

1. All dimensions are in cm/ mm, L=length, W=width, H=height, D=depth.
2. # Location for installation of items mark with # must be clearly illustrated by exhibitor in sketch or drawing, e.g. booth layout plan or elevation.
3. * Exhibitors should specify yellow or white light for the ordered showcase before the show, change of light bulb color will not be entertained on site.
4. In general, orders for the equipment rental should be submitted to the Organizer before deadline given, otherwise a 20 % surcharge will be imposed on the basic rates to orders accepted. Moreover, on-site orders if accepted are subject to a 30% surcharge on the basic rates.
5. All orders for equipment rental should be submitted with full payment together with any damage/security deposit if necessary. Order(s) without the required payment will not be entertained. No separate invoice will be issued.
6. All equipment provided by the Organizer shall only be utilized within the Exhibition venue exclusively for the specified event(s).
7. Provisions of any services/equipment by the Organizer are subject to the availability of the required services/equipment at the time of ordering. Orders will be entertained on a "first come first serve" basis. However, the Organizer reserves the right not to entertain any orders received and in such cases, the users will be notified and Cheque payment will be returned or refunded.
8. If by reason of force majeure, labour difficulties or shortages of materials or any other cause outside the control of the Organizer, the Organizer is unable to provide all or any of the services or equipment ordered during the whole or any part of the duration of the specified event, hirer's right shall be limited to the return of a corresponding proportion of the charges paid for such services or equipment.
9. Cancellation of orders will only be accepted in writing before the stipulated deadline for placing orders. All cancelled orders will be subject to a minimum of 30% cancellation charge.
10. Hirer shall be responsible for returning all rented equipment and related materials to the Organizer within one hour on the last open day following the close of the relevant event.
11. Hirer shall use the equipment in a careful and proper manner and in accordance with Rule and Regulations issued by the Organizer. Hirer is not allowed to make any alterations modifications, attachments and/or additions to the equipment rented.
12. Hirer shall be liable for any loss or damage to the equipment arising from the hirer's negligence, unintentional act, unauthorized maintenance or other cause within the reasonable control of hirer, its representative, employees, agents or invitees. In the event of any loss or damage to the equipment for which hirer is liable, the hirer shall reimburse the Organizer for all cost of making good or replacement.
13. Hirer shall be in default hereunder if hirer fails to pay any charges when due or any other indebtedness or fails to return the equipment to the Organizer after use.
14. At any time after the hirer's default, the Organizer may terminate the rental services, by notice to hirer and repossess the equipment. Hirer shall remain liable for all unpaid charges and the Organizer may apply and retain all or a portion of the hirer's security/damage deposit as may be necessary to compensate the Organizer for any unpaid charges or damages and expenses incurred on account of such default; or the Organizer may exercise any other rights occurring to a less or under any applicable law upon a default by lessee.
15. The fee stated is exclusive of all taxes. Any local applicable tax on the participation of the Exhibition will be the responsibility of the Exhibitor. If there is any withholding or tax deduction that the Exhibitor would need to apply in accordance with the local laws on the payment to the Organiser, the Exhibitor shall gross up such payment such that the net amount paid to the Organiser shall be equal to the invoice price and as if no deduction and withholding has applied, and the Exhibitor shall be responsible for settling the withholding taxes to the relevant authorities on its own account.